

## Jetty Street / Kentdale Reserve Venue Set up & Pack Down Procedures

If your team is the first to play at our Jetty Street courts and you are allocated the **main court (court one)**, closest to Kentdale Street, we need your assistance. We suggest you arrive 20 mins earlier to assist with setting up the venue, which your team will probably be warming up anyway.

Please check the court allocation roster located on the front gate of your venue, this will tell you if you are the first or last game for the day.



### Set Up Duty – Jetty Street

#### Court 1 (usually 12pm matches)

- **Pole Covers**
  - Place pole covers on the net posts at each venue at the first game (they are located in the trunk (keys in the masterkey lock box)
  - If the courts require any cleaning from tree debris, please use the broom and air blower located in the trunk.
- **Car Park** - We would appreciate it if a parent would kindly open the car park at Charles Sturt House (across the road). The key to the chain padlock is in our keybox. There are two padlocks on the car park chain, our padlock is the beach end.
  - There is a carpark sandwich board in the hut/shed. Please pop this sign out on Jetty St so that visiting teams can identify where to park. This helps to keep car parking flowing and the local streets unobstructed.
- **Covid Requirements**
  - Covid Marshal - please allocate someone from your team to be our covid marshal for your game. The Covid Marshal is to wear the yellow vest (located inside the trunk)
  - Please place the A-Frame with QR Code Check-in, please ensure this is out the front of the venue for ease.
  - If you need to view or direct anyone to our Covid Safe plan, it is located on the pinboard in the hut.
  - Manual Covid Tracing sheet available, please place out table for those wanting to check in manually.

**Grange Uniting Netball Club**  
Established 1954



# Grange Uniting Netball Club

Established 1954



## Court 2 (usually 12pm matches)

- **Pole Covers** - Place pole covers on your allocated courts' posts for the first game (they are located on the trunk/hut).
- Please offer assistance to the court 1 team for the setup. Let's work together to help each other!

## Pack Up Duty

Please check the court allocation roster located on the front gate of your venue, this will tell you if you are the first or last game for the day.

## Court 1 (usually 3.30pm matches)

If your team is the last to play at Jetty St/Kentdale St.

- Place the pole covers back into their storage areas in the shed at the end of the last game.
- Please pack away table (this would have been used for manual COVID tracing documents)
  - If any information is completed on the COVID tracing form, please return it to the letterbox with your scorecards.
- We would appreciate it if a parent would go across to Jetty St and lock up the entrance to the car park of Charles Sturt House.
- Please also bring the car park sandwich board back over to the shed/hut.
- Please pick up any rubbish and deposit it in the bins.
- Please place the blue wheelie bins kerbside, ready for collection Monday night.
- Finally, we ask all gates are locked and secure

## Court 2 (usually 3.30pm matches)

- Place the pole covers back into their storage areas in the shed at the end of the last game.
- Please provide assistance to court 1 the pack up. ***Let's work together to help each other!***